Post graduate Diploma in Education and Training (PET)
Major: Education System Steering and Management
Elective: Sector Analysis and Management of the Education System (SAMES)

Applicants’ Guide for the SAMES Training Programme

This training programme is intended for senior African staff of ministries responsible for defining and analyzing education systems (for a description of the programme see: www.iipe-poledakar.org). Since the training is part of a degree-earning programme at University of The Gambia in Banjul (UTG), all applicants must hold at least a Bachelor’s degree (3 years of postsecondary studies) or a recognized equivalent.

Applicants are selected by a committee made up of members of the Dakar education sector analysis unit (in French: Pôle d’analyse sectorielle en éducation de Dakar) and UTG from among a list of candidates nominated by their country.

Application files must contain the following:
- a curriculum vitae;
- a letter of interest (minimum length: 5 pages);
- a certified copy of the diploma(s) proving that the candidate holds a Bachelor’s level degree.

In order to make its decisions, the committee requires the following information to be provided in each applicant’s letter of interest:

1) Detailed professional history;
2) On-the-job training;
3) Detailed description of your current position, including your tasks;
4) Description of the computer tools you use in your current job;
5) Experience in distance education;
6) What is your personal interest in taking the SAMES training programme?
7) How does SAMES training fit with your future career plans?
8) What skills do you hope to acquire?
9) How do you intend to use those skills in your current position?
10) How much time do you think you can devote to the training programme on a weekly basis, both during working hours and your personal time? How regularly?
11) What computer equipment do you have at work and at home?
Your application must be sent by your Ministry, **no later than 31st January 2016**, to the following addresses:

**Contact addresses:**

Pôle de Dakar (UNESCO/IIPE)  
B.P. 3311 Dakar, Senegal  
Tel.: +221 33 859 77 47

Email: td.kinkin@iipe-poledakar.org

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For further information, you may also consult:  
- the academic calendar 2016-2017,  
- the training brochure.